

DESCRIPTION OF FILE



EU General Data Protection Regulation (679/2016)  
Personal Data Act (523/1999)

Date:  
13.11.2020

<b>1. Controller</b>	Name Finnish Meteorological Institute
	Address P.O.Box 503, Erik Palménin aukio 1, 00101 Helsinki, Finland
	Other contact information tel. +358 29 539 2141, <a href="mailto:kirjaamo@fmi.fi">kirjaamo@fmi.fi</a>
<b>2. Contact person for the register</b>	Name Jari Hovila
	Contact information tel. +358 29 539 4149, <a href="mailto:jari.hovila@fmi.fi">jari.hovila@fmi.fi</a>
<b>3. Data protection officer</b>	Name Jaana Palmunoksa
	Contact information tel. +358 29 539 2310, <a href="mailto:jaana.palmunoksa@fmi.fi">jaana.palmunoksa@fmi.fi</a>
<b>4. Registers</b>	A: AC SAF user list B: AC SAF mailing list C: AC SAF product orders from FMI archive

<b>5. Purpose of the processing of personal data</b>	A, B: Contact information (email) to inform the users about changes in AC SAF data products and services C: Contact information (email) to notify that product order is available for download
<b>6. Legal basis of the processing of personal data</b>	Permission to store personal data has been given when the online form has been submitted
<b>7. Contents of register</b>	A: Title, name, email address, affiliation, country, organisation type, field of activity, product types of interest, free form text (optional) B: Title, name, email address, affiliation, country C: Name, affiliation, country, email address
<b>8. Regular data sources</b>	A: Online form: <a href="https://acsaf.org/registration_form.html">https://acsaf.org/registration_form.html</a> B: Online form: <a href="https://acsaf.org/list_registration.html">https://acsaf.org/list_registration.html</a> C: Online form in AC SAF ordering system
<b>9. Regular disclosures of data</b>	No
<b>10. Transfer of data outside the EU or EEA</b>	No
<b>11. Principles of protecting the register</b>	A, B, C: Register is located on a secure server at the Finnish Meteorological Institute
<b>12. Duration for storage of the personal data</b>	A, B: If emails to a certain person can't be delivered, that personal data is removed from the register. The whole register is deleted at the end of AC SAF project. C: The whole register is deleted at the end of AC SAF project

## DESCRIPTION OF FILE



FINNISH METEOROLOGICAL INSTITUTE



EUMETSAT

ACSAF

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<b>13. Rights of the data subjects</b>	Data subjects have a right to review, correct and remove their personal information
<b>14. The right to lodge a complaint with the supervisory authority</b>	The data subject has the right to lodge a complaint with the supervisory authority regarding the personal data
<b>15. Recipient of personal data</b>	A, B: AC SAF Helpdesk: <a href="mailto:helpdesk@acsaf.org">helpdesk@acsaf.org</a> C: AC SAF / FMI archive operator: <a href="mailto:operator@saturn.fmi.fi">operator@saturn.fmi.fi</a>
<b>16. Other information</b>	